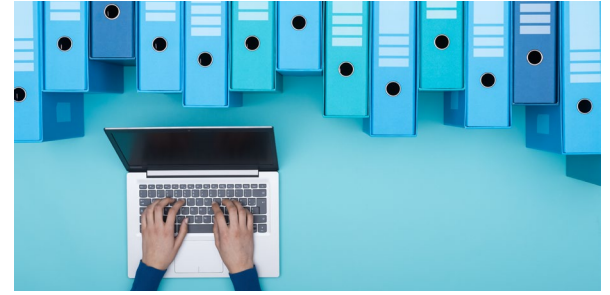


STORE, ORGANIZE, SEARCH AND GOVERN YOUR DATA, SEAMLESSLY.

Kraft Kennedy's vendor-agnostic expertise can help your firm design and implement a modern DMS to organize your data, leverage the latest functionalities and tools, provide strict governance, and unlock the power of collaboration within Microsoft 365.



iManage IMPLEMENTATION **DESIGN, MIGRATION, & ROLLOUT**

- iManage Cloud design and planning
- Matter-centric design
- Data analysis / Database cleanup/synchronization
- Cloud implementation and integration testing
- Cloud-to-Cloud transition services
- Document migration/synchronization
- Security Policy Manager implementation
- iManage Mobility implementation
- Client deployment and rollout support

OUR EXPERTISE:

- Matter-centric design
- Applications packaging
- Library consolidations
- Data conversions
- System design and deployment
- Document/Workflow automation
- Mobility
- Training
- Remediation
- Administrative training / knowledge transfer
- Data loss prevention
- Ethical walls
- Health checks
- Third-party integrations

netdocuments® IMPLEMENTATION **DESIGN, MIGRATION, & ROLLOUT**

- Cabinet design and planning
- Initial setup and configuration
 - ndLink, ndMail, ndOCR, ndSync, SSO, DLP
 - PatternBuilder, CollabSpaces, SetBuilder
- Source data analysis
- Document migration from:
 - iManage, OpenText, Worldox
 - File shares
- Client deployment and rollout support



INTEGRATION WITH MICROSOFT TEAMS

Litera CAM makes provisioning and governance of DMS content within Microsoft Teams possible.

- Automated Team and Channel creation with connections to corresponding matters
- Streamline existing DMS client-matter synchronization, workspace creation, user creation processes
- Cloud Application Manager
- Setup and configuration to connect Office 365 tenant to iManage Cloud, NetDocuments, HighQ, and other cloud platforms
- Matter lifecycle/workflow reviews

WHY KRAFT KENNEDY?

Vendor-agnostic solutions	Pilot/deployment status and issue log reporting
Certified industry-leading experts	Projects for firms of any size
White-glove project management	

DMS ONE-DAY DESIGN AND PLANNING WORKSHOP

Draft the perfect document strategy for your firm with the help of our experts. *Sample workshop agenda:*

Overview & Strategy

Current use cases, pain points, and environment
Specific goals for future-state environment

Components & Design

Single Sign On
Library / Metadata Design

Matter Centric Workflow
Collaboration and Security

Third-party Integrations

Current and potential third-party utilities and integrations

High Availability & Disaster Recovery

High availability and site resiliency assessment
Backup and disaster recovery assessment
Best practices for future-state environment

Implementation, Migration, & Security

Strategies for implementation, migration, security, and licensing

UNPARALLELED EXPERTISE IN:



iManage Cloud
iManage Work 10
iManage Work Desktop



ND Implementations
ND Advanced Migrations



RBRO Migrate
RBRO Nucleus

ESCALATION SUPPORT

Reserve hours of Proactive and Reactive support services for:

iManage **SQL Server**
NetDocuments **Worldox**

Lacking internal support from on-site subject matter experts? Don't have time to troubleshoot with vendor support?

Escalation Support allows your firm to receive reactive top-level assistance right away. Proactive services help take advantage of vendor cloud functionality and stay on top of your technology.

Sample proactive service tasks:

Monthly:

Review contents of Deleted items for purging
Review server logs for errors
Confirm database backups
Review list of active users for potential disabling

Semi-annual:

Apply patches (for on-premises solutions)
Provide desktop package for distribution

Quarterly:

Review user licensing counts for deactivation
Provide an overview of any new features released
Review certificates for expirations

Annual:

Conduct a strategic planning session to identify goals, priorities; develop recommendations to address in the coming year